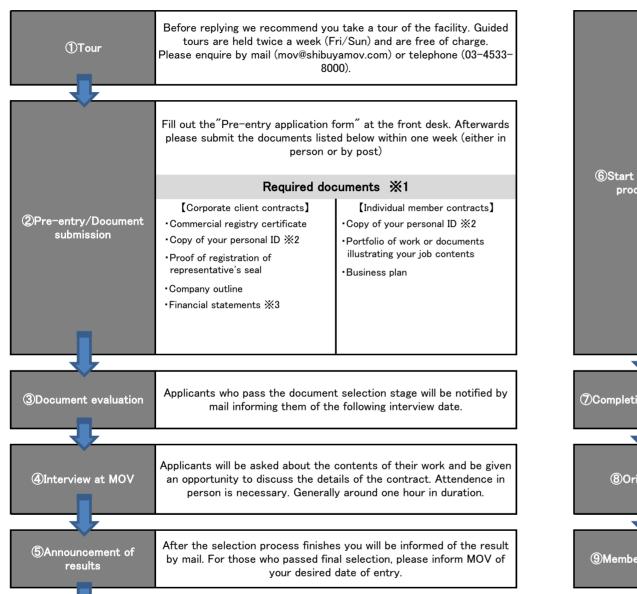
Residence Member Application Process

Revised 2016/07/18



	To complete the following procedures and finalise the contract it is necessary for you to come in person to MOV on a designated day.		
⑥Start of contract procedures	ſ	Document	Procedure
		Contract (2 copies)	Going through the contract document and conditions of membership. Upon completion you will be asked to sign (for corporate clients this will be the representative's signature).
		Entrance form	Please confirm all conditions and fill in your address. If your address is different from that listed on your ID, please bring another form of identification which lists your current address.
		Direct debit form	Please fill in your bank account details and bring your account transfer seal.
		Bill	This will be presented to you when you come to MOV. Please pay before the designated date.
⑦Completion of contract	When receipt of the contract copies and direct debit form is confirmed, the contract will take effect. One copy of the contract will be sent to your address after being stamped with Kokuyo's seal.		
®Orientation	Either before or on the contract start date you will be provided with guidance on using the facilities at MOV. Your attendance in person is necessary. This should take around one hour and can be scheduled at a time convient to you.		
Membership begins	You will be given a set of keys and a pass card when you begin usage of the facility.		

- X1 After submitting documents, the decision process should take around 10 to 20 days.
- X2 Please prepare copies of IDs (excluding anything with your "My Number" written on) for all people included in the

application to use the facility.

X3 Financial statements here constitute statement of profits and loss and balance sheets from the last three years.

