

Brief Summary of Regulations for Monthly-rate Membership

Documents Needed	Official ID (driver's license, passport, health insurance card, student ID) / bank account details / registered seal for bank												
Initial Payment	Please arrange the following payment on the day of application, by cash / credit card. Payment includes registration fee ¥11,000 + membership card for ¥660 + membership fee for the first two months. (*Refer to the price list on the backside of the page.) ※Membership fee for Full-time member is ¥23,400 /mo.; N&H member is ¥14,100 /mo.; Daytime member is ¥17,300 /mo.												
Contract Effective Date	Membership registration contract is effective from the day of registration to the end of the month. After that, it will renew automatically till the day of membership withdrawal.												
Payment Method	Starting from the second month of registration, membership fee for the following month will be withdrawn automatically from your bank account. The date of transaction is on the 27th every month. If the 27th is a weekend or holiday, the transaction will be shifted to the next business day of the bank. If the transaction cannot go through due to reasons of member's side, please manually transfer the money to MOV's account (including any necessary transaction fee). If the transaction has failed two months consecutively, membership will be withdrawn automatically.												
Opening Hours	From 9 AM to 10 PM Closed Days Days at the end and the beginning of a year												
Time Range of Free Stay for Different Type Memberships	Please refer to the following time ranges for your corresponding membership. Additional hourly charges will apply for utilization of the lounge outside the time range stated below (¥550 per person). <table border="1" data-bbox="409 590 1344 687"> <thead> <tr> <th>Membership Type</th> <th>Time Range on Weekdays (Mon. to Fri.)</th> <th>Time Range on Weekends / Holidays</th> </tr> </thead> <tbody> <tr> <td>Full-time Member</td> <td colspan="2">9 AM to 10 PM</td> </tr> <tr> <td>Daytime Member</td> <td>9 AM to 6 PM</td> <td></td> </tr> <tr> <td>Night/Holiday Member</td> <td>6 PM to 10 PM</td> <td>9 AM to 10 PM</td> </tr> </tbody> </table>	Membership Type	Time Range on Weekdays (Mon. to Fri.)	Time Range on Weekends / Holidays	Full-time Member	9 AM to 10 PM		Daytime Member	9 AM to 6 PM		Night/Holiday Member	6 PM to 10 PM	9 AM to 10 PM
Membership Type	Time Range on Weekdays (Mon. to Fri.)	Time Range on Weekends / Holidays											
Full-time Member	9 AM to 10 PM												
Daytime Member	9 AM to 6 PM												
Night/Holiday Member	6 PM to 10 PM	9 AM to 10 PM											
Guest Invitation	With member's presence in the lounge, MOV welcomes the invitation of member's own guest. If you have invited your guests, please come to meet them at the reception desk, and write down their names on the guest list. There is no charge for the invitation of one guest at a time, but the time limit varies throughout the day. (Refer to the chart below). ※When the guest stays longer than the limited free hours, or there are more than one guest staying at a time, additional charges will apply hourly for ¥550 per person. 												
Foods & Drinks	Non-alcoholic beverages are allowed in all area of the lounge. (Alcohol is strictly prohibited, except during the holdings of special events.) Meals (Bento etc.) can only be taken in designated areas (Utility and all meeting rooms); snacks are acceptable at the coffee table and the seats in front of the monitors. Eating is prohibited in the lounge except at the abovementioned locations. In addition, the reception desk will not be responsible for arranging any food delivery.												
Phone Calls/Conversations	Phone calls, Skype, business conversations etc. are permitted in all area of the lounge, except in the "10pit", since sounds tend to echo easily.												
Registration of MOV's Address for Business Purposes	Please avoid using MOV's address on business cards, company websites or for any other formal occasions. ※Please consult with our staff for more information, regarding temporary use of address for occasions of event holding.												
Photographing	Generally, photographing in the lounge is prohibited. 【Photo Shoot/Media Interviews for Public Purpose】 Prior application for permission of holding formal photo shoot or media interview is required. The photo shoot will be restricted inside meeting rooms, and please lower down the volume in consideration of preventing disruption to other members in the lounge area.												
Events/Parties @ MOV	Members' party is held by MOV for encouraging acquaintance of its members. There will also be aperiodic holding of other social events. Details will be released prior to the event at the reception desk, or through MOV's website, Facebook, and newsletters. In addition, the lounge could be out of service during the parties. On such an occasion, MOV will open its meeting rooms as shared spaces for use, instead of the lounge, without additional charges.												
Personal Properties/Private Information	MOV will not be responsible for any stolen valuables or release of confidential information that happens in the lounge, so please take care of your personal possessions. Also, interim (2~3 hours) free lockers are available in the lounge. Please feel free to ask the staff for access. According to the crowdedness in the lounge, the staff may remove belongings which are unattended for more than an hour.												
Reservation of Meeting Room	Additional charges are applied for utilization of the meeting rooms. All reservations are required to be taken through MOV's website. Please come to the reception desk for information of availability, if the booking is on the day of usage. Cancellation is free of charges up to 2 days prior to the reserved date; starting from 2 days prior to the reserved date, 50% of the total expense will be charged as cancellation fee, and 100% for cancelling on the reserved date. ※50% discount plan on the meeting room expenses is currently available for the monthly-rate members. Please ask the staff for further details. (Notification might not be made when the discount is over.)												
Reservation of Seats	Reservation of seats in the lounge is not available, except for the Residence Members. However, the reserved seats are still open during hours which are outside the time range written on the reservation plate.												
Restroom / Smoking	Restroom and smoking room are available outside the lounge on the same floor. In addition, smoking outside the smoking room is strictly prohibited.												
Temporary Recess of Membership	Please submit the recess application and pay the recess fee by the end of the month previous to the recess, i.e. recess request should be applied one month in advance. As the recess becomes effective starting from the following month, the maximum recess time is 6 months. (Be aware that MOV will not be responsible to inform you if the recess time is over, and your holding of your membership position will be automatically withdrawn by then.)												
Membership Withdrawal	Please submit the withdrawal application form by the end of the month, and the withdrawal shall be effective by the end of next month. It is required that the form must be filled in by the person who registered the membership in person.												

The above regulations summarize only the essentials from the membership contract. Please refer to the attached documents for complete version. Registration of the membership requires your full agreement of the contract, and cooperation to follow its stated regulations. You could also check out MOV's website for the complete membership contract. (※English translation is for informational purpose only. Please refer to the Japanese contract for accuracy.)

Creative Lounge MOV Monthly-rate Membership Initial Payment

2019/10/1

Full-time Member											
	membership card	registration fee	membership fee (daily based price)				membership fee for the following month	initial payment in total			
			Month that has 28days	Month that has 29days	Month that has 30days	Month that has 31days		Month that has 28days	Month that has 29days	Month that has 30days	Month that has 31days
1st	¥660	¥11,000	¥23,400	¥23,400	¥23,400	¥23,400	¥23,400	¥57,448	¥57,448	¥57,448	¥57,448
2nd			¥22,178	¥22,206	¥22,233	¥22,258		¥56,626	¥56,654	¥56,681	¥56,706
3rd			¥21,357	¥21,413	¥21,466	¥21,516		¥55,805	¥55,861	¥55,914	¥55,964
4th			¥20,535	¥20,620	¥20,700	¥20,774		¥54,983	¥55,068	¥55,148	¥55,222
5th			¥19,714	¥19,827	¥19,933	¥20,032		¥54,162	¥54,275	¥54,381	¥54,480
6th			¥18,892	¥19,034	¥19,166	¥19,290		¥53,340	¥53,482	¥53,614	¥53,738
7th			¥18,071	¥18,241	¥18,400	¥18,548		¥52,519	¥52,689	¥52,848	¥52,996
8th			¥17,250	¥17,448	¥17,633	¥17,806		¥51,698	¥51,896	¥52,081	¥52,254
9th			¥16,428	¥16,655	¥16,866	¥17,064		¥50,876	¥51,103	¥51,314	¥51,512
10th			¥15,607	¥15,862	¥16,100	¥16,322		¥50,055	¥50,310	¥50,548	¥50,770
11th			¥14,785	¥15,068	¥15,333	¥15,580		¥49,233	¥49,516	¥49,781	¥50,028
12th			¥13,964	¥14,275	¥14,566	¥14,838		¥48,412	¥48,723	¥49,014	¥49,286
13th			¥13,142	¥13,482	¥13,800	¥14,096		¥47,590	¥47,930	¥48,248	¥48,544
14th			¥12,321	¥12,689	¥13,033	¥13,354		¥46,769	¥47,137	¥47,481	¥47,802
15th			¥11,500	¥11,896	¥12,266	¥12,612		¥45,948	¥46,344	¥46,714	¥47,060
16th			¥10,678	¥11,103	¥11,500	¥11,870		¥45,126	¥45,551	¥45,948	¥46,318
17th			¥9,857	¥10,310	¥10,733	¥11,129		¥44,305	¥44,758	¥45,181	¥45,577
18th			¥9,035	¥9,517	¥9,966	¥10,387		¥43,483	¥43,965	¥44,414	¥44,835
19th			¥8,214	¥8,724	¥9,200	¥9,645		¥42,662	¥43,172	¥43,648	¥44,093
20th			¥7,392	¥7,931	¥8,433	¥8,903		¥41,840	¥42,379	¥42,881	¥43,351
21st			¥6,571	¥7,137	¥7,666	¥8,161		¥41,019	¥41,585	¥42,114	¥42,609
22nd			¥5,750	¥6,344	¥6,900	¥7,419		¥40,198	¥40,792	¥41,348	¥41,867
23rd			¥4,928	¥5,551	¥6,133	¥6,677		¥39,376	¥39,999	¥40,581	¥41,125
24th			¥4,107	¥4,758	¥5,366	¥5,935		¥38,555	¥39,206	¥39,814	¥40,383
25th			¥3,285	¥3,965	¥4,600	¥5,193		¥37,733	¥38,413	¥39,048	¥39,641
26th			¥2,464	¥3,172	¥3,833	¥4,451		¥36,912	¥37,620	¥38,281	¥38,899
27th			¥1,642	¥2,379	¥3,066	¥3,709		¥36,090	¥36,827	¥37,514	¥38,157
28th			¥821	¥1,586	¥2,300	¥2,967		¥35,269	¥36,034	¥36,748	¥37,415
29th				¥793	¥1,533	¥2,225			¥35,241	¥35,981	¥36,673
30th					¥766	¥1,483				¥35,214	¥35,931
31st						¥741					¥35,189

Night/Holiday Member											
	membership card	registration fee	membership fee (daily based price)				membership fee for the following month	initial payment in total			
			Month that has 28days	Month that has 29days	Month that has 30days	Month that has 31days		Month that has 28days	Month that has 29days	Month that has 30days	Month that has 31days
1st	¥660	¥11,000	¥14,100	¥14,100	¥14,100	¥14,100	¥14,100	¥39,860	¥39,860	¥39,860	¥39,860
2nd			¥13,596	¥13,613	¥13,630	¥13,645		¥39,356	¥39,373	¥39,390	¥39,405
3rd			¥13,092	¥13,127	¥13,160	¥13,190		¥38,852	¥38,887	¥38,920	¥38,950
4th			¥12,589	¥12,641	¥12,690	¥12,735		¥38,349	¥38,401	¥38,450	¥38,495
5th			¥12,085	¥12,155	¥12,220	¥12,280		¥37,845	¥37,915	¥37,980	¥38,040
6th			¥11,582	¥11,668	¥11,750	¥11,825		¥37,342	¥37,428	¥37,510	¥37,585
7th			¥11,078	¥11,182	¥11,280	¥11,370		¥36,838	¥36,942	¥37,040	¥37,130
8th			¥10,575	¥10,696	¥10,810	¥10,916		¥36,335	¥36,456	¥36,570	¥36,676
9th			¥10,071	¥10,210	¥10,340	¥10,461		¥35,831	¥35,970	¥36,100	¥36,221
10th			¥9,567	¥9,724	¥9,870	¥10,006		¥35,327	¥35,484	¥35,630	¥35,766
11th			¥9,064	¥9,237	¥9,400	¥9,551		¥34,824	¥34,997	¥35,160	¥35,311
12th			¥8,560	¥8,751	¥8,930	¥9,096		¥34,320	¥34,511	¥34,690	¥34,856
13th			¥8,057	¥8,265	¥8,460	¥8,641		¥33,817	¥34,025	¥34,220	¥34,401
14th			¥7,553	¥7,779	¥7,990	¥8,187		¥33,313	¥33,539	¥33,750	¥33,947
15th			¥7,050	¥7,293	¥7,529	¥7,732		¥32,810	¥33,053	¥33,289	¥33,492
16th			¥6,546	¥6,806	¥7,050	¥7,277		¥32,306	¥32,566	¥32,810	¥33,037
17th			¥6,042	¥6,320	¥6,580	¥6,822		¥31,802	¥32,080	¥32,340	¥32,582
18th			¥5,539	¥5,834	¥6,110	¥6,367		¥31,299	¥31,594	¥31,870	¥32,127
19th			¥5,035	¥5,348	¥5,640	¥5,912		¥30,795	¥31,108	¥31,400	¥31,672
20th			¥4,532	¥4,862	¥5,170	¥5,458		¥30,292	¥30,622	¥30,930	¥31,218
21st			¥4,028	¥4,375	¥4,700	¥5,003		¥29,788	¥30,135	¥30,460	¥30,763
22nd			¥3,525	¥3,889	¥4,320	¥4,548		¥29,285	¥29,649	¥30,080	¥30,308
23rd			¥3,021	¥3,403	¥3,760	¥4,093		¥28,781	¥29,163	¥29,520	¥29,853
24th			¥2,517	¥2,917	¥3,290	¥3,638		¥28,277	¥28,677	¥29,050	¥3,638
25th			¥2,014	¥2,431	¥2,820	¥3,183		¥27,774	¥28,191	¥28,580	¥28,943
26th			¥1,510	¥1,944	¥2,350	¥2,729		¥27,270	¥27,704	¥28,110	¥28,489
27th			¥1,007	¥1,458	¥1,880	¥2,274		¥26,767	¥27,218	¥27,640	¥28,034
28th			¥503	¥972	¥1,410	¥1,819		¥26,263	¥26,732	¥27,170	¥27,579
29th				¥486	¥940	¥1,364			¥26,246	¥26,700	¥27,124
30th					¥470	¥909				¥26,230	¥26,669
31st						¥454					¥26,214