

新規

ラウンジ月額メンバー 入会申込書

受付	年 月 日	
POS 入力	年 月 日	
FM 入力	年 月 日	

別紙「クリエイティブラウンジ モヴ ラウンジ メンバー利用規約」を承諾の上、
 コクヨ株式会社が運営するクリエイティブラウンジ モヴのラウンジメンバーに申し込みます。

I register as a monthly member of Creative Lounge MOV, operated by Kokuyo Co.,Ltd., and accept the Membership Agreement.

モヴを知ったきっかけ/ How did you find MOV?	店頭/Store ・ WEB 検索/Website ・ SNS ・ ご紹介/Introduction(ご紹介者名/By:) テレビ雑誌等/TV, Magazine ・ 会議室.com ・ 電車広告/Advertisement ・ その他/Other ()		
メンバータイプ /Membership Type	フルタイム Full-time ・ ナイト&ホリデイ Night&Holiday		
ふりがな 氏名/Name	Ⓜ		
性別/Sex	男性/M ・ 女性/F	生年月日/ Date of Birth	西暦 年 月 日 Year Month Date
ご住所/Address	〒		
E-mail			
お電話/Phone #	会社名/ Company Name		
業種 Description of business	金融 ・ IT/通信 ・ 建築/不動産/土木 ・ マスコミ(TV,広告,出版) ・ レジャー/エンタメ ・ 食品 ・ 機械/自動車 ・ 農業/漁業 素材/エネルギー ・ 電機/電子 ・ 教育 ・ 運輸 ・ 流通/小売/物流 ・ 人材紹介サービス ・ 医療/福祉 ・ その他()		
専門分野 Your specialized field	経営企画系 ・ 総務/経理系 ・ 営業系 ・ 研究開発系 ・ 技術系 ・ デザイン系 ディレクション系 ・ コンサル系 ・ 美容系 ・ 士業系 ・ その他()		
興味のある分野/ Your interests	デザイン ・ IT/web ・ 映像 ・ 建築 ・ 音楽 ・ 旅行 医療 ・ 金融 ・ スポーツ ・ コワーキング ・ ゲーム ファッション ・ 食 ・ 教育 ・ その他()	MOV 利用の主目的 Purpose of use	個人作業 ・ 打ち合せ ・ レッスン 交流 ・ その他()

【モヴ記入欄】

口座依頼書	OK ・ 未提出(予定日:)	ロッカーNO.	
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備考

初期費用は以下の通りです。The initial fee is as follows:

・フルタイム・ナイト&ホリデイメンバー: 入会金 Entry fee ¥11,000(税抜¥10,000)、カード発行 Membership card ¥660(税抜¥600)、会費(月額)の
 2ヶ月分(初回月は日割り)2 months' worth of fee※当社指定の預金口座振替依頼書(金融機関届出印を押印)の提出が必要です。
 Specified bank transfer form with registered seal must be submitted.

ご記入いただいたお客様の情報に関してはモヴにて厳重に管理し、法令により求められた場合及びモヴがある建物の賃貸人からの
 信用照会に対応する目的として当該賃貸人に開示する場合を除き、お客様の承諾なく第三者に開示・提示することはありません。
 また、ご記入いただきました内容は統計目的で利用するほか、モヴより個別にご連絡・ご案内をお送りさせていただく際に利用いたします。

カードコピー添付
 (カード NO.)

KOKUYO

コクヨ株式会社
 クリエイティブラウンジ モヴ
 〒150-0002
 東京都渋谷区渋谷 2-21-1
 渋谷ヒカリエ 8F
 TEL: 03-4533-8000

Creative Lounge MOV One-time Membership Agreement

Registration Fee	¥ 660 (¥ 600 + tax) for the membership card. (Payment shall be made on the day of registration.)	check <input type="checkbox"/>
Opening Hours	From 9 AM to 10 PM	Closed Days Days at the end and the beginning of a year <input type="checkbox"/>
Hourly Rate	¥ 1,100 (¥1,000 + tax) per person	<input type="checkbox"/>
Guest Invitation	<p>With your presence at the lounge, your guests are also welcome to visit MOV. However, same hourly rate will apply. To obtain the payment slip for your guest as they arrive at the lounge, please bring your own payment slip, which will be given to you as you check in the lounge, to the reception desk. Also, please write down your guests' names, as well as their entering time on the "guest list" at the reception desk.</p> <p>※Payment slip is used to automatically log the time of your stay in the lounge, so please make sure to check out when you leave; otherwise charges will continue to accumulate.</p>	<input type="checkbox"/>
Foods & Drinks	<p>Non-alcoholic beverages are allowed in all area of the lounge. (Alcohol is strictly prohibited, except during the holdings of special events.)</p> <p>Meals (Bento etc.) can only be taken in designated areas (Utility and all meeting rooms); snacks are acceptable at the coffee table and the seats in front of the monitors. Eating is prohibited in the lounge except at the abovementioned locations. In addition, the reception desk will not be responsible for arranging any food delivery.</p>	<input type="checkbox"/>
Phone Calls/Conversations in the Lounge	Phone calls, Skype, business conversations etc. are permitted in all area of the lounge, except in the "10pit", since sounds tend to echo easily.	<input type="checkbox"/>
Registration of MOV's Address for Business Purposes	<p>Please avoid using MOV's address on business cards, company websites or for any other formal occasions.</p> <p>※Please consult with our staff for more information, regarding temporary use of address for occasions of event holding.</p>	<input type="checkbox"/>
Photographing	<p>Generally, photographing in the lounge is prohibited. 【Photo Shoot/Media Interviews for Public Utilization】</p> <p>Prior application for permission of holding formal photo shoot or media interview is required. The photo shoot will be restricted inside meeting rooms, and please lower down the volume in consideration of preventing disruption to other members in the lounge area.</p>	<input type="checkbox"/>
Events/Parties @MOV	<p>Members' party is held by MOV for encouraging acquaintance of its members. There will also be aperiodic holding of other social events. Details will be released prior to the event at the reception desk, or through MOV's website, Facebook, and newsletters.</p> <p>In addition, the lounge could be out of service during the parties. On such an occasion, MOV will open its meeting rooms as shared spaces for use, instead of the lounge, without additional charges.</p>	<input type="checkbox"/>
Personal Properties / Private Information	<p>MOV will not be responsible for any stolen valuables or release of confidential information that happens in the lounge, so please take care of your personal possessions. Also, interim (2~3 hours) free lockers are available in the lounge. Please feel free to ask the staff for access.</p> <p>According to the crowdedness in the lounge, the staff may remove belongings which are unattended for more than an hour.</p>	<input type="checkbox"/>
Reservation of Meeting Room	Additional charges are applied for utilization of the meeting rooms. All reservations are required to be taken through MOV's website. Please come to the reception desk for information of availability, if the booking is on the day of usage. Cancellation is free of charge up to 2 days prior to the reserved date; starting on 2 days prior to the reserved date, 50% of the total expense will be charged as cancellation fee, and 100% for cancelling on the reserved date.	<input type="checkbox"/>
Reservation of Seats in the Lounge	Reservation of seats in the lounge is not available, except for the Residence Members. However, the reserved seats are still open during hours which are outside the time range written on the reservation plate.	<input type="checkbox"/>
Restroom / Smoking	Restroom and smoking room are available outside the lounge on the same floor. In addition, smoking outside the smoking room is strictly prohibited.	<input type="checkbox"/>
Change of Membership Plan	<p>Switching from hourly-rate membership to monthly-rate membership plan is possible at any time. However, please be aware that the number of registration for monthly-rate members is limited, and there is a waiting list prepared for those who are currently interested in switching plan.</p> <p>Please feel free to inquire for any additional information regarding the registration fee, payment details for monthly-rate member, etc., at the reception desk.</p>	<input type="checkbox"/>
Prohibited behaviour	<p>MOV reserves the right to cancel either existing contracts or ongoing applications in any of the following instances:</p> <ol style="list-style-type: none"> 1. If the contents of your work are unclear or false information is found on your application form. 2. If you attempt to solicit business at MOV, including multi-level marketing, pyramid schemes and other disreputable businesses. 3. If you cause nuisance or harm to other users of the facility. 4. If commit any acts which are in breach of contract, including political, religious, or morally unacceptable behaviour. 	<input type="checkbox"/>

The above regulations summarize only the essentials from the membership contract. Please refer to the attached documents for complete version. Registration of the membership shall be completed with your full agreement of the contract, and cooperation to follow its stated regulations. (※English translation is for informational purpose only. Please refer to the Japanese contract for accuracy.)

I agree with all the above points and agree to uphold them:

Signature: _____ Date: _____ (MM/DD/Year) (印)